



# LEO CLUB ORGANIZATION REPORT

Submit this form to organize a new Leo club. Forms that do not meet the criteria outlined below may be delayed and, in some cases, the Leo club may not be created. **Please type and ensure this form is completed with all required signatures. All sections must be completed before a Leo club will be organized.**

- The Leo Club Program is for youth ages 12 - 30. A Leo club must be designated as either an Alpha club (12-18 years) or an Omega club (18-30 years) and may not include members of both age brackets.
- Youth who are under the legal age of majority must complete the Alpha Application for Leo Club Membership Form (Leo50-A) indicating parental/guardian consent of their participation in the Leo club. Young adults who are over the legal age of majority should complete the Omega Application for Leo Club Membership Form (Leo50-O). Completed forms should be kept on file by the sponsoring Lions club and NOT submitted with this report.
- The sponsoring Lions club should select a member of their club to serve as the Leo club advisor. Leo clubs based in schools may need to select a faculty advisor. In these cases, the Leo club advisor from the sponsoring Lions club should work closely with the faculty advisor to guide the Leo club.
- There is a one-time Leo Club Organization Fee of US\$100 (or currency equivalent) to organize a Leo club. This covers the cost of the Certificate of Organization, a club officer kit, Lions club sponsor materials and lapel pins for each original member. Please do not include a check, money order, demand draft or wire transfer to remit payment for this fee. The sponsoring Lions club will be automatically billed and may pay via its regular payment method.
- All Leo clubs must be sponsored by a Lions club within the same district. Two or more Lions clubs may jointly sponsor a Leo club; however, one Lions club must be designated as liaison with Lions Clubs International.

Leo Club Name\* \_\_\_\_\_

*\*This name will serve as the official Leo club name. Please ensure it is spelled exactly as you would like it to appear on the Certificate of Organization. The Leo club name cannot contain special characters or the words Alpha, Omega, Lion, or Lions.*

<b>Select only one:</b> This club is <div style="display: inline-block; width: 150px; border-bottom: 1px solid black; margin: 0 10px;"></div> School-based <div style="display: inline-block; width: 100px; border-bottom: 1px solid black; margin: 0 10px; text-align: center;"><u>OR</u></div> Community-based
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<b>Select only one:</b> This club is an <div style="display: inline-block; width: 150px; border-bottom: 1px solid black; margin: 0 10px;"></div> Alpha Leo Club (12-18 yrs.) <div style="display: inline-block; width: 100px; border-bottom: 1px solid black; margin: 0 10px; text-align: center;"><u>OR</u></div> Omega Leo Club (18-30 yrs.)
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Sponsoring Lions Club Name \_\_\_\_\_

Lions Club ID Number \_\_\_\_\_ Lions District \_\_\_\_\_

This Leo club has \_\_\_\_\_ originating members. Please list their names below and attach additional sheets if needed. A minimum of 20 originating members is **recommended** and a minimum of 10 originating members is **required**.


How did you learn about the Leo Club Program?

- A Fellow Lion     
  Social Media     
  Community Youth/Leos  
 LCI Email     
  LION Magazine     
  Other (please specify): \_\_\_\_\_



**Sponsoring Lions Club President**

First (Given) Name \_\_\_\_\_ Last (Family) Name \_\_\_\_\_

Lions Member ID Number \_\_\_\_\_ Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**Leo Club Advisor (must be a member of the sponsoring Lions club)**

First (Given) Name \_\_\_\_\_ Last (Family) Name \_\_\_\_\_

Lions Member ID Number \_\_\_\_\_ \*Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ \*\*Email \_\_\_\_\_

**\*A physical mailing address, not a P.O. Box, is required to receive the new Leo club materials.**  
**\*\*A unique email address is required to receive communications and use the MyLCI online reporting system.**

**Leo Club Co-Advisor or Faculty Advisor**

First (Given) Name \_\_\_\_\_ Last (Family) Name \_\_\_\_\_

\*Email \_\_\_\_\_

**\*Faculty advisor will not have access to the MyLCI online reporting system.**

**Leo Club President**

First (Given) Name \_\_\_\_\_ Last (Family) Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

\*Email \_\_\_\_\_ Date of Birth (MM/DD/YYYY) \_\_\_\_\_

**\*A unique email address is required to receive communications and use the MyLCI online reporting system.**

By signing below, we confirm that all Leo club members are within the appropriate age range of the Alpha or Omega Leo club track and have accepted the *Standard Leo Club Constitution and Bylaws*. We confirm that a completed Application for Leo Club Membership (Leo50-A or Leo50-O) has been received for all Leo club members, including the Leo club president listed above. The completed Leo50 form indicates consent for the Leo’s personal data to be entered into LCI member databases to be used to facilitate communications with and between members. To understand how LCI uses the personal data of its members, you may visit [www.lionsclubs.org](http://www.lionsclubs.org) and search the phrase “[Your Privacy](#)”.

**Clubs cannot be organized without the signatures or authorizations of the three officers listed below.**

Lions club president signature

Leo club advisor signature

Leo club president signature

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**Please submit completed form using one of the below methods:**

Email: [leo@lionsclubs.org](mailto:leo@lionsclubs.org)

Fax: +1 630 571 1692

Lions Clubs International, Leo Club Program | 300 W. 22nd Street, Oak Brook, Illinois 60523-8842, USA